

Leslie Power  
113 President Trl E.  
Indianapolis, IN 46229

November 12, 2012

To Whom It May Concern:


This letter is my personal recommendation for Andrew Stephens. Until recently, I have been Andrew's immediate supervisor at Indy Parks and Recreation. I found him to be a self-starter, approaching work with dedication, enthusiasm and a smile.

Besides being a joy to work with, Andrew is a take-charge person who is able to present creative ideas that integrate his experiences and vast knowledge base. Andrew works effectively across many divisions and departments to manage projects that involve technical systems to build performance metrics. He has built reports that merge data from multiple databases that resulted in up-to-date information and efficiencies.

Additionally, Andrew is eager to assist others as needed. He develops and trains staff in the use of the performance measures and reports. He has the unique ability to be able to take a highly complex idea and communicate it in understandable terms.

I highly recommend Andrew for employment. He is a team player and would be a great asset to any organization. Please feel free to contact me for additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Leslie Power", with a long horizontal flourish extending to the right.

Leslie Power  
317-796-6486  
leskay@sbcglobal.net